

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

April 15, 2026 5:15PM

Meeting at Rutland Free Library Fox Room

Attending: Ann Bannister__X__; Gabi Bourassa__X__ Clare Coppock __A__; Leonard DeLorenzo__X__; Fern Fryer __X__; Russell Glitman __X__; Patrick Griffin__X__; Jeanne Kirbach __X__; Kevin Klamm__X__; Carolyn Meub__X__; Matt Olewnik__X__; Joanne Pencak__A__; Cathy Reynolds__X__; Cathy Solsaa__X__; Randal Smathers__X__; Bill Wiles__X__; Amy Williams __X__ (X is present, A is absent)

Presiding: Russell Glitman **Secretary:** Gabrielle Bourassa

Guest/s: Chris Louras, Jude Endrizal, Yvonne Brunot

Agenda Addition(s)

- **Cold weather shelter update – Chris Louras:** Update went well; ~100 people served. ECWS operated in the Fox Room this past winter, funded by State and COVID Relief grants. Planning underway for future winters.

Acceptance of Meeting Minutes

- Corrections: “reopening” → “reopen”; Friends check described as “ceremonial check in recognition of their fundraising.” Motion to accept the March minutes: Cathy R., seconded Kevin. Approved.

Financials (report and committee)

- Financials on track. Seeking a new library treasurer within one to two years.

Committee Reports and Actions

Executive:

- Staff safety issues tabled to the next agenda. Dress guidelines updated per union negotiation – board acknowledged staff (Matt/Lenny). Approved.
- Emergency Clause side letter referred to Personnel Committee. Kevin moved to approve; Cathy R. seconded. Approved.

Nominating/Governance:

- Working to stagger board member departures and arrivals to avoid large turnover at once.

Personnel:

- Nothing to report.

Development:

- Murder by the Book: 79 tickets sold, \$10,100 in sponsorships, food/drinks ordered, silent auction going well. The library will be closed all day Friday before the event. Sign-up sheet circulated for board volunteers; Friends may assist.
- Next Development meeting: 20th at 5:30pm.

Policy & Planning:

- Did not meet in April. Continuing research on material retention and destruction document.

21st Century Library:

- Did not meet in April. Patrick attended Rutland City Municipal Planning meeting – essentially starting from scratch; requested the library be included in the new plan from the outset.

Strategic Planning:

- Reviewed staff feedback on draft vision, mission, values, and goals; collected board feedback.

Building: Nothing to report

Director & Assistant Director Updates

- No report – see written report.

Executive Session

N/A

New Business

N/A

Adjournment & Next Meeting

- Adjourned at 7:02pm. Rus motioned to adjourn, Cathy S. seconded. Approved.
- **Next Board Meeting:** Wednesday, May 20, 2026 @ 5:15pm