

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

June 21, 2023

Meeting at Rutland Free Library Fox Room

Attending: Jennifer Bagley _X_; Joe Bertelloni _X_; Candice Britt ___X___; Matt Britt _X___; Barry Cohen _X___; Clare Coppock _X___; Sharon Courcelle ___X___; Allyn Kahle _X___; Sarah Marcus ___X___; William Notte _X___; Matt Olewnik ___X___; John Skinner _X___; Ken Watson _X___; Randal Smathers _X___; Amy Williams _X_ (X is present, A is absent)

Presiding: _Barry Cohen_ Secretary: ___Clare Coppock___

Guests: Jude Endrizal

Agenda Addition(s):

Acceptance of Meeting Minutes: Matt Britt moved/Sharon seconded to approve the minutes from the 5/17/23 meetings and they were approved unanimously.

Financials (report and committee): Barry presented the May financials reporting with 91% of year passed, we continue to be exactly on budget with both revenue and expenses at 91%.

There have been plenty of variances, but overall they offset each other. Matt B moved/Sharon seconded the financial report and it was approved unanimously.

A copy of the independent review by Davis and Hodgdon, CPA firm, for 2022 was passed out. Barry pointed out the accountant's conclusion on page 1: ...we are not aware of any material modifications that should be made to the accompanying financial statements....Jude requested a copy be available for the staff. The firm sent a proposal quoting \$14,500 to do the similar work for FY2023. (the charge was \$12,000 for 2022 report). Candice moved to approve using the same CPA firm for 2023 review, seconded by Allyn, approved unanimously.

Director & Assistant Director Updates: Both Randal and Amy referred to the written report

Committee Reports and Actions:

Executive: Barry reported the committee met to prepare ourselves for the issue of the grant

Personnel: Matt O reported the discussion on the Sick Bank leave, which we are still waiting for a response from the union. There are two other issues which need to be discussed in executive session.

Development: Matt B reported the committee is working on 4 initiatives which are all moving down the pipeline.

Building: Randal reported the routine matters are still a concern. No progress on masonry bits nor the electric issues. There is no canopy outside anymore for shade...are using the trees. Friends had a new stair rail put in going down to the basement at the appropriate height. Their request for a door replacement is still in discussion.

Policy & Planning: Did not meet

Joe B moved/ Candice seconded to go into Executive Session at 5:50PM to discuss personnel issues and building/grant issues.

Barry moved/Candice seconded to go out of Executive Session at 6:59PM

New Business:

Adjournment: 7:00 PM

Next Board Meeting: Wednesday__July 19, 2023__@ 5:15 pm