

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

August 17, 2022

Meeting at Rutland Free Library Fox Room

Attending: Jennifer Bagley _A_; Joe Bertolloni _A_; Chris Booth _A_; Candice Britt _X_; Matt Britt _X_; Barry Cohen _X_; Clare Coppock _A_; Sharon Courcelle _X_; Allyn Kahle _X_; Sarah Marcus _X_; William Notte _A_; Ed Ogorzalek _X_; Matt Olewnik _X_; John Skinner _X_; Randal Smathers _X_; Amy Williams _X_ (X is present, A is absent)

Guests: Jude Endrizal, Yvonne

Presiding: __Sharon Courcelle____ Secretary: __Allyn Kahle_____

Agenda Addition(s): None

Acceptance of Meeting Minutes: Acceptance of meeting minutes was postponed because the board had not received the minutes.

Financials (report and committee): Barry presented the financials. July financials were favorable primarily because of an unanticipated ARPA grant and some unfilled staff positions. Electricity costs were up almost 50% over 2021. The new air conditioning unit may be using more electricity than the previous one. In July we gained back about 20% of the investment funds we had lost over the last fiscal year.

Director & Assistant Director Updates:

Amy: Amy has been working on community outreach programs including with the USCRI (US Committee for Refugees and Immigrants) and VERAP (Vermont Emergency Rental Assistance Program.)

Randal:

- Randal is waiting for the contract signing and the budget being settled to work on hiring the vacant positions on the staff.
- Library has had successful participation in Friday Night Live events and will be participating in Rutland Town Day on Aug. 28, hopefully with the book bike.
- One staff member will be going on family leave in the next few months. Some other staff are picking up extra hours to cover this vacancy. Hiring a short term employee would be difficult in the current job market.
- The Friends of RFL have reorganized and have been having very successful book sales this summer.
- Randal reported he spent 3 productive hours today at the community workshop the Housing Trust of Rutland County had at the rec center on the CSJ campus. He will resend the link to fill out the survey about best use of the campus.

Committee Reports and Actions:

Executive: Nothing to report

Personnel: Did not meet. Will have a special meeting to vote on the contract when it is ratified by the union.

Development: Did not meet

Building: Nothing additional to report

Policy & Planning: Committee did not meet. Randal and Amy met with the staff to get their input on the Patron Code of Conduct policy.

New Business: None

Public comment: There will be a union meeting Thursday to vote on the contract.

Barry/Candace moved we go into executive session with Randal and Amy to discuss personnel issues at 5:49PM.

Candace/Matt B moved out of executive session at 6:18PM.

Adjournment: 6:18PM

Next Board Meeting: Wednesday__Sept. 21, 2022_____@ 5:15 pm