

RUTLAND FREE LIBRARY BOARD OF TRUSTEES

6/16/2021

Meeting at Rutland Free Library Fox Room

Attending: Jennifer Bagley _X_; Chris Booth _X_; Barry Cohen _X_; Clare Coppock _X_; Sharon Courcelle _X_; Anita Duch _X_; Allyn Kahle _A_; William Notte _X_; Ed Ogorzalek _X_; Catherine Picon _A_; Stephanie Romeo _A_; Olivia Tipton _X_; Nancy Wennberg _X_; Randal Smathers _X_; Amy Williams _X_ (X is present, A is absent)

Presiding: ___Sharon Courcelle___ Secretary: ___Clare Coppock___

Agenda Addition(s): None

Acceptance of Meeting Minutes: Motion to approve the minutes by Barry, seconded by Nancy and approved unanimously

Financials (report and committee): Barry reported with 11 mos of the year past, (91% of the year), 90% of budgeted revenue is in and 83% of budgeted expenses is spent, primarily due to staff/benefits being down. We also spent less on CD/DVD purchases, and more on cloud services. We are working on paying what we can upfront this year to make next year more favorable, to include boiler repairs and cleaning services. Balance sheet for the year shows our assets are up \$188,347. Due to the good returns on the Fox Fund investments, we are expecting an excess amount of close to \$46,000 to be received. Nancy moved to accept the financial report, seconded by Anita and approved unanimously.

Director & Assistant Director Updates:

Randal: May has been a pivotal month with the state Covid restrictions being lifted. We are still keeping the mask requirement from 10-11 for health reasons. Will soon lift the 30 minute visit limit. Fox Room is expected to open fully in Aug/Sept, in the meantime Wonderfeet will be using it every Monday morning. July 16th Killington Music Concert will be performed outside the library. We are participating in lots of partnerships including "Out of the Box", "The MInt Bike Loan", "tables/chairs/chromebook loans for outside use" and others. We are receiving \$33,000 from the American Rescue Plan Act which we hope to use to purchase a new "Self-Check System" and to refurbish/upgrade the fiber optic system in the library. We welcome Amanda Begin as the new children's librarian. And KUDOS to Jessica Shurlow, who stepped up and got the summer children's program up and running.

Amy: The volunteers are anxious to get back to work. Plans are to have them in place hopefully in August. Commercial Building service (owners Mike and Amy Palfey) have been hired to clean, and Pat, our cleaner is doing a wonderful job....much better dust control.

Committee Reports and Actions:

Executive: discussed permanently contracting with a cleaning service vs replacing Ron's position. We are also in need of 4 new board members to start in October. Rutland Town:1, Rutland City:2, and At-Large: 1. Potential names were put forth.

Personnel: plan is to hire Charles Romeo for union negotiations as contracts are coming up soon.

Development: is meeting next week

Building: AC is fixed and paid for. The heat pump in the VT room needs to be fixed. Hoping to have GSK do the work. Are trying to use fans and open windows as much as possible for better air quality control against Covid. The new AC is much more robust and can cool down the building much faster for the really hot days. The boilers will need to be addressed and we are searching to contract with a plumber for current and future work as needed. A cleaning service has been hired temporarily.

Policy & Planning: has not met, will be meeting June 28th

New Business: 1.) we received a request from “Social Tinkering”, a 501c3 organization, asking to use the library temporarily as a fiscal sponsor. We decided to pass on this request at this time and to look into developing a policy to address this potential issue in the future

2) Will gave an update on the republishing of Julia Dorr poems, to coincide with the unveiling of her statue to happen in Sept. Bianca Zanella, a local poet, is helping coordinate the poems chosen. Onion River Press will publish the book with Phoenix Bookstore, and any profits will go back to the library.

Adjournment: 6:37PM

There will be NO BOARD MEETING IN JULY. Next Board Meeting: Wednesday, August 18th, 2021 @ 5:15 pm