RUTLAND FREE LIBRARY BOARD OF TRUSTEES
July 15, 2026 5:15PM
Meeting at Rutland Free Library Fox Room

Attending: Ann Bannister__X___; Gabi Bourassa_X___Clare Coppock __X__; Leonard DeLorenzo_X__; Fern Fryer __X__; Russell Glitman __X_; Patrick Griffin_X__; Jeanne Kirbach _X__; Kevin Klamm_X__; Carolyn Meub__A__; Matt Olewnik__A___; Joanne Pencak_X__; Cathy Reynolds__A__; Cathy Solsaa__X__; Randal Smathers_A___; Bill Wiles_X___; Amy Williams __X___ (X is present, A is absent)

Presiding: Clare Coppock **Secretary**: Gabi Bourassa

Guest/s: Casey

Acceptance of Meeting Minutes:

- Kevin moved to accept the June minutes, seconded by Cathy S.; passed.

Financials (report and committee):

- Joanne will be stepping off the board in October '26; fiscal year-end adjustments and a possible benefits cost increase were noted.
- Fern moved to approve the financial report, seconded by Kevin; passed.

Committee Reports and Actions:

Executive:

- Discussed a comprehensive capital needs assessment for 10 Court St. to compare staying vs. a new building; further discussion with Elisabeth K. set for July 27 or 29 (Clare to confirm date).
- Russell will become board president in October '26.

Nominating/Governance:

- Continuing to build the orientation tour/materials, targeting a workable version by October '26; Patrick will join the committee.

Personnel:

- Nothing to report.

Development:

- Met with Gina Grove on next year's annual appeal; discussed a capital campaign and forming a committee for it.

Policy & Planning:

- Considering an AI use policy and possibly moving to a 5-year policy revision cycle.

21st Century Library:

- Nothing to report.

Strategic Planning:

- The website is complete but not yet live; Russell revised the strategic plan based on last month's feedback.

Building:

- Meeting July 22 at 4:30pm with Elisabeth K.; all board members encouraged to attend.

Director & Assistant Director Updates:

- VT Dept. of Libraries is developing its 5-year plan with trustee/staff input; Amy distributed the survey.

Exec Session: N/A

New Business:

- Discussed communicating hour changes (e.g., AC issues) via phone line messages and Front Porch Forum in each town.

Adjournment: 6:17PM

Next Board Meeting: Wednesday, <u>September 16</u>, 2026 @ 5:15 pm (no meeting in August)