

LIBRARY STAFF CODE OF ETHICS

RUTLAND FREE LIBRARY

1. Staff must provide the highest level of service through appropriate and usefully organized collections, fair and equitable circulation and service policies, and skillful, accurate, unbiased and courteous responses to all requests for assistance.
2. Staff will not promote, foster, or perpetuate discrimination and/or harassment on the basis of race, creed, color, age, gender, marital status, religion, national origin, physical or mental disability, sexual orientation, ancestry or any other protected category.
3. Staff must resist all efforts by groups or individuals to censor library materials.
4. Staff must protect each user's right to privacy with respect to information sought or received, and materials consulted, borrowed, acquired, or transmitted.
5. Staff will treat co-workers and colleagues with respect, fairness, and good faith.
6. Staff must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of an institution or professional body.
7. Staff will respect intellectual property rights and recognize the balance between the interests of information users and rights holders.